

## **SAMPLE DRAFT NON-WAIVER LETTER**

Date \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

RE: Non-Waiver of Contract Provision

Dear \_\_\_\_\_:

The Association has recently learned that the Employer has

\_\_\_\_\_.

This is to notify you that the employee's decision not to pursue enforcement of provisions of the Agreement relating to this matter shall not be construed as a waiver by the Association of any rights under the Agreement or the Law.

If you have any questions, please contact me.

Very truly yours,

\_\_\_\_\_  
(Your name)

\_\_\_\_\_  
(Association title)

cc: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

